

**Holy Trinity and St Mary, Berwick Parish Church**  
Charity Registration Number 1182751

**Annual Vestry & Parochial Church Meetings (APCM)**

**Sunday 26 April 2026, in the Parish Centre following 10am Parish Eucharist**

**Vestry Meeting Agenda**

**Chaired by Revd. Lee Taylor**

1. Election of Secretary for Vestry and APCM Meetings
2. Approval of the Minutes of the Vestry Meeting 6 April 2025
3. Election of Churchwardens. Written nominations must have been received prior to the meeting.

**Annual Parochial Church Meeting Agenda**

**Chaired by Revd. Lee Taylor**

1. Approval of the Minutes of the APCM 6 April 2025
2. Appointment of Electoral Roll Officer and Electoral Roll update
3. Election of representatives to Norham Deanery Synod. Written nominations must have been received prior to the meeting
4. Election of PCC members. Written nominations must have been received prior to the meeting
5. Appointment of Financial Examiner
6. Financial Report
7. Annual Report of the PCC Trustees
8. Annual Report of the Church Groups
9. Looking ahead: feedback on the PCC Discernment work
10. Any other Business

Any questions concerning the annual reports and any items anyone attending wishes to raise under AOB should be submitted to the Chairman no later than 48 hours prior to the meeting.

Please note that there will be a short meeting of the new PCC immediately following the conclusion of the APCM.

**PCC Meeting Agenda**

**Chaired by Revd. Lee Taylor**

1. Appointment of the Secretary
2. Appointment of the Honorary Treasurer
3. Appointment of the Lay Chair of the Council
4. Appointment of Safeguarding Officer
5. Appointment of DBS Officer
6. Safeguarding and compliance matters
7. Date for the first meeting of the new PCC